

TOUR APPLICATION FORM—c/o

50 S. Beretania Street, Suite C-211B, Honolulu, HI 96813 Tel: (808) 951-9800

Please print and complete the entire form and **fax to Air & Sea Travel at (808) 951-6886.**

Please note that the name(s) must be spelt exactly the same as it appears in the passport. Please attach a copy of the passport at the time of sign up. Please provide a copy of valid China if any.

Tour Name			Departure Date
1. Last Name	First Name	Middle Name	Chinese Name (if born in China)
DOB (mm/dd/yyyy)	Citizenship	Mr./ Mrs./ Ms./ Jr.	Airline Frequent Flyer No.
Home Address			Local ID No. (Driver License or State ID, for China Visa application)
Home Phone	Cell Phone : Business Phone:		Email
Emergency Contact Name		Phone	Relationship
Special Requests			
2. Last Name	First Name	Middle Name	Chinese Name (if born in China)
DOB (mm/dd/yyyy)	Citizenship	Mr./ Mrs./ Ms./ Jr.	Airline Frequent Flyer No.
Home Address			Local ID No. (Driver License or State ID, for China Visa application)
Home Phone	Cell Phone		Email
Emergency Contact Name		Phone	Relationship
Special Requests			

Payment Policy: A deposit of \$350 (check payment) per person is required at the time of application. The balance of payment is due 60 days prior to departure. In case balance of payment is not made within the required time period, Air and Sea Travel Center reserves the right to cancel reservations and charge some service fee for cancellation. **The \$350 deposit will not be refundable if the airline ticket is issued prior to full payment. This is to cope with the rising cost of fuel and airfare.**

Cancellation Policy: Written notice is required 60 days prior to departure for any cancellations. Within 60 days before departure, the cancellation fee will be as follows: 59-31 days prior departure, \$350 per person; 30-15 days prior to departure, 50% of total price plus any other service fee caused from the cancellation such as Yangtze River cruise fare; 14 days prior to departure or withdraw during the tour shall be regarded as willingly give up all rights concerned, 100% of total price, and request for the other service as substitute shall not be accepted.

I certify that I have read the above Payment Policy and Cancellation Policy and agree to abide by them.

Signature_____

Date_____

Signature_____

Date_____

Reward Program

To show appreciation for our customers who traveled with us, a reward program is established just for you:

- ❖ Air & Sea Travel Center will offer \$20.00 credit for all customers into their personal profile for every tour they have joined with us. Credits can be used in any of our tours in the future.
- ❖ Moreover, customers are encouraged to refer their friends to join our tours. For each referral person, you will be credited an additional \$20.00 in your profile. Please mention your name to the agent when she/he signs up a tour.
- ❖ All the credits can be accumulated. The credits accumulate in the loyalty reward program can be redeemed on your future trips.
- ❖ The more tours you join or refer to your friends, the more credits you will be received.

Double-up Special is now available for all China tours in 2012. Please call for more detail.

GENERAL CONDITIONS

1. Reservations shall be made through our staffs or your travel agents; please book as early as possible for each group has limited space.
2. A deposit of \$350 (check payment) per person is required at the time of booking; the balance of payment is due 60 days prior to departure. In case of balance of payment not made within the above required period of time, Air & Sea Travel reserves the right to cancel reservations and charge some service fee for cancellation.
3. **Cancellation Policy**
Written notice is required 60 days prior to departure for any cancellation; within 60 days before departure the cancellation fee will be as follows:
59-31 days prior to departure, \$350 per person; 30-15 days prior to departure, 50% of total price. Plus any other service fee caused from the cancellation, like the Yangtze River cruise fare. 14 days prior to departure or withdraw during the tour shall be regarded as willingly give-up of all rights concerned, 100% of total price, and request for other service as substitute shall not be accepted.
The \$350 deposit will not be refundable if the airline ticket is issued prior to full payment. This is to cope with the rising cost of fuel and airfare.
4. Air transportation: We reserve the right to choose any major carriers for round-trip group rate ticket on economy class, with departure from U.S.A.
5. Hotels: Costs are based on two people sharing a twin-bedded room. For persons requiring a single room, the supplement cost is shown. Requirement for single room should be indicated when making reservations and payment of single supplement should be made.
6. Meals: three meals a day either at hotel, local restaurant or onboard flight, train or ship.
7. Sightseeing: Tours as indicated in itinerary. If circumstances dictate the weather, time, safety, political factors or others), alternative program will be arranged.
8. Entrance fee: entrance tickets of places of interests and some visit included as indicated in itinerary.
9. Personal expenses, like phone bills, laundry, alcohol, drinks, spring water, mails, insurance, visa fee, excessive weight of luggage, etc.
10. Additional activities or programs excluded in itinerary.
11. U.S. and foreign airport taxes/charges, tips to national/local tour guides and drivers.
12. Costs caused by weather, strike, blocked or delayed transportation or other causes beyond human control, shall be shared by all tour group members.
13. Tour itinerary indicated is specially produced by Air & Sea Travel. Air & Sea Travel will make its all-best efforts to complete the itinerary. Within China all the travel arrangement including board and lodging, sightseeing, transportation (coach, train, ships and flight) will be operated and accordingly finalized by local Tour Company, Air & Sea Travel will not be responsible for any changes that may arise.
14. All the airlines, coach companies and hotels have their respective regulations of travel safety, and they will be responsible for customers directly. Should a delay in transportation, loss or damage of luggage, unforeseen accidents or the like arise, it will be solved in accordance with the rules and regulations of the relevant company, and Air & Sea Travel will not be responsible in such occurrence.
15. For the interests of tour group and all its participants, the tour leader or the representative of Air & Sea Travel reserves the right to cancel the tour of any persons who have hindered the activities and benefits of the tour group; provided an unused portion of the tour of the involved person(s) exists, it shall be calculated and refunded when back to the United States. Once the persons leave the tour group, Air & Sea Travel will not be responsible for their conduct.
16. A tour group with Escorted guide from Hawaii will move with a minimum of twenty persons; Air & Sea Travel will notify all participants any change of departure date or refund tour fee with no interest 14 days prior to departure. Only the visa fee will not be refunded.
17. Tour prices are subject to change. Air & Sea Travel reserves the right to adjust the listed prices prior to departure for any reasons like increased costs or exchange rate of foreign currency. However, Air & Sea Travel will not adjust prices once the tour has been confirmed and all the tour fees have been made.
18. Two people share a twin-bedded room in hotels. Single room supplement will be charged should a late booking is made and a sharing room cannot be arranged.
19. All participants must carry valid passport, visa or other travel documents; even though, Air & Sea Travel will not be responsible in case an entry can not be allowed for personal reasons by the immigration or custom service; all tour fees will not be refundable and transferable.
20. Airline regulation entitles each Trans-Pacific economy passenger to two check-in suitcases and one carry-on bag that will fit beneath the seat. Dimensions vary from carrier to carrier, Please check directly with the appropriate carrier for your journey. For economy air travel within the Orient, the allowance for check-in baggage is a total of 44 pounds per passenger. In all instances (rail and cruise travel) baggage handling is restricted to 1 suitcase plus carry-on. We recommend that each passenger travel with only one suitcase and one carry-on bag. Excessive number, size, or weight of luggage may result in your inconvenience and/or a surcharge.